

ADAIR RURAL FIRE DISTRICT
BOARD OF DIRECTORS
MEETING AGENDA

DICK GREEN
ERIN SCOTT
FRAN HARRIS

BECKY MERJA
BARBARA LOWER

MEETING AGENDA: October 14th, 2025
REGULAR SESSION: Regular Meeting time 6:30 PM

****For accessibility accommodations, please contact Chief Harris at 541-286-0186****

CALL TO ORDER

READING OF THE MINUTES (All Board Members)

FINANCIAL STATEMENT (Fran H)

BILLS

CALENDAR ITEMS

- OFSC – November 20-22, 2025 in Seaside, Oregon, conference sign up
- Books to auditor

CORRESPONDENCE

COMMITTEE REPORTS

- Duties/defined roles of board members – Becky and Barb (pending accounting changes)

UNFINISHED BUSINESS

- Accounting Updates – Quickbooks and procedural update
- LOSAP Policy – need to adopt

NEW BUSINESS

- Paid Leave Oregon Policy?
- Further Education Policy?
- Consider revisions to policies
 - 91-04-02 Expenditure of Funds
 - 93-01-01 Petty Cash Fund
 - 97-01-01 Department Credit Card Use

PUBLIC INPUT

STAFF OFFICER'S REPORT

CHIEF'S REPORT

ADJOURN